

KITTITAS COUNTY

NOTICE TO ENERGY SERVICE COMPANIES (ESCOs)

Kittitas County is requesting ESCO services to identify, finance, design, install, commission, verify, and monitor energy/utility conservation measures throughout their Public Safety Building (Jail) and energy-using systems.

ESCOs will be expected to provide input to the Counties energy planning / management / conservation process, including capital planning, maintenance and operations. ESCOs must be a licensed Washington State contractor at the time of submittal and employ engineers licensed in the State of Washington as part of the ESCO team.

Companies interested in providing these services are invited to submit responses not exceeding 6 pages, printed either single or doubled sided. Responses should at a minimum include the following; use this numbering system for formatting submittal materials:

Cover Letter and Introduction, Executive Summary, if applicable

1. **History** of the firm and financial stability
2. Resumes of **key personnel** who will actually be involved in the project
3. Experience as an ESCO – Provide a **short** summary of range of **services and past experiences**
4. **Standard Budget Format** including Cost/Profit Structure
5. Past **Project History** for County projects in the State of Washington
6. Provide a **Statement of Service Capabilities** to assist the County in long term Maintenance and Operations of facilities, following the installation of the agreed-upon facility improvement measures.

The selection committee will select a firm from the information provided and generated under this announcement. The County reserves the right to waive minor irregularities and to reject any or all proposals. ESCOs will be considered for selection based upon their proven ability to identify, design, finance, install, commission, and monitor the operation/maintenance of energy and utility conservation measures.

Please submit in a sealed envelope (1) original and (5) copies of your proposal by **2:00 p.m. on May 26, 2015**. Send the response to Kittitas County, 205 W 5th Ave, Ellensburg, WA 98926, to the attention of the “ESCO Selection Committee”. Clarifications should be submitted in writing to: Patti Johnson, Email: patti.johnson@co.kittitas.wa.us

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Patti Johnson

Kittitas County Project Manager
Kittitas County